

**Lincoln Housing Commission**  
**June 4, 2019 7:40 AM**  
**2<sup>nd</sup> Floor Conference Room, 16 Lincoln Road**

**Members Present: Keith Gilbert, Chair; Evan Gorman, Vice Chair; Diana Chirita, Allen Vander Meulen and Bijoy Misra**

Also present: Elaine Carroll, Adm. Assistant

The meeting was called to order at 7:40 a.m. Allen Vander Meulen made a motion to approve the minutes from the May 7 and May 21, 2019 meetings as written. Evan Gorman seconded the motion. The vote to approve was unanimous. The next meeting will be on June 25, 2019 at 7:40 a.m.

**Housing Commission's Role:** Diana said the Housing Commission is an independent board accounting to the people of the Town of Lincoln and does not report to the Selectmen. Tim Higgins reports to the Board of Selectmen with no relationship to us. Some members were upset about the way the May 21 Housing Coalition was conducted without letting Housing Commission members speak and were treated harshly. Keith disagrees with the complaints and thinks we need a consultant either a person or group since we do not know everything. It was also felt that the meeting did not follow the agenda since the presentation was not on the agenda. There are people in Town who look at agendas and expect them to be followed to the letter. Diana presented a list of three complaints and wanted to know if this was something the Commission wanted to send to the Selectmen as a group or she would send it as an individual. Keith was not comfortable with sending the complaint and felt it was not productive to put all three in one letter. There were concerns about how the last two meetings went. We need to know who will speak and set a time limit so that other topics can be discussed. We need to make sure the meeting is controlled and what is on the agenda should be what is discussed.

Do we have the money to pay for these services? Allen said the Revolving Fund is in good shape but we have maintenance of the 7 units to consider and if we run low will we be able to go back to the AHT for help, which is not as solvent after giving Oriole Landing the \$1M. In 2030 will we have any money left in the AHT for help in keeping us above 10%. We need to know what a group or consultant will do for the HC, how much it will cost and do we have the money to pay for it. It should cost about \$200 each to recertify the 6 units every two years and 30 Sunnyside Lane every year. Allen will talk to Tim about better control of the agenda. Diana Chirita made a motion to see if the HC would attend the June 11, 2019 Housing Coalition meeting and stay to the agenda. Bijoy Misra seconded the motion. The vote to attend the meeting was 3 for and 2 against.

**26 Sunnyside Lane:** Evan said that Gerry O'Doherty had contacted him about a problem with this unit and water damage from a leak. The estimate Gerry gave him was \$3,400 to fix the damage. Allen Vander Meulen made a motion to approve \$3,400 to repair the damage. Keith Gilbert seconded the motion. The vote to approve was unanimous.

**Consultant Contract:** The members felt that although Pam Gallup is not able to perform her duties at this time, the HC members are still calling on her for help on the telephone and she should be compensated for this. Evan Gorman made a motion to extend Pam Gallup's contract for one year for up to \$10,000. Allen Vander Meulen seconded the motion. The vote to approve was unanimous.

Keith has decided to step down as Chair but will stay on until September when someone else will be appointed. Diana is up for reappointment next year and would like to stay on the Commission if reappointed.

At 8:50 a.m. the meeting was adjourned.

*Submitted by Elaine Carroll*